

APPENDIX A: Safety Guidelines

Manufacturing

SAFER TOGETHER - Safety Guidelines Manufacturing		Manufacturers
BECOME A SAN BERNARDINO COUNTY COVID-19 COMPLIANT BUSINESS PARTNER		
Prominently display your COVID Compliant Business Partner Window Sign (if a partner)		✓
Adhere to direction/guidance released by County Health Officer		✓
WORKPLACE CONTROLS FOR SAFETY & HEALTH		
Adhere to cleaning and disinfecting procedures in accordance with governing authorities and/or best practices		✓
Implement clear plan for entering and exiting facility		✓
Provide necessary PPE for workers		✓
Require Face Covers for All Customers and Staff		✓
Marked Flows to Direct Social Distancing in Lines		✓
Temperature checks all entries		Recommended
Install safeguards – plexiglass, directional arrows, or clearly communicated standards		Recommended
Install high-efficiency air filters or increase ventilation		Recommended
Market new services including delivery and curbside pickup		Optional
Post clean sanitation/disinfection instructions and products for shared equipment		✓
Provide Station to Wash Hands or Alcohol-based Hand Rubs (At least 60% alcohol)		✓
Provide disposable paper or plastic workstation covers to reduce contamination		✓
Install touchless technology at entrances, exits and check-out		Optional
SOCIAL DISTANCING		
Ensure 6 feet distance		✓
Stagger break times or consider providing additional break room seating outside		✓
Rearrange seating areas for extra spacing		
Reduce Occupancy to 25-33% of Maximum Occupancy		
Establishing alternating days that reduce the total number of employees in a facility at a given time		
Adapt breakrooms, gathering areas and storage to support social distancing		✓
Close common areas where personnel are likely to congregate and interact		Recommended
POLICY, RIGHTS, AND NOTIFICATIONS		
Supply at Minimum a Two-Week Supply of Necessary PPE (If Obtainable)		✓
Train employees on new customer service standards		✓
Train employees on new cleaning standards		✓
Train employees how to use PPE		✓
Develop standards for product handling, including how it will be turned over to customers upon purchase		✓
Clearly set employee expectations, with an emphasis on making them feel secure		✓
Return to work policies		✓
Update Guest and visitor policies to reflect current COVID-19 State and Federal Guidelines		✓
Update Employee travel policies to reflect current COVID-19 State and Federal Guidelines		✓
HR policies regarding illness, support for caregivers, etc.		✓
Right to Refuse Public Entrance to Non-Compliant Persons		✓

San Bernardino County Readiness and Recovery Plan

Faith Based

SAFER TOGETHER - Safety Guidelines Faith Based Services		Faith Based Facilities	Spiritual Rehab Centers
BECOME A SAN BERNARDINO COUNTY COVID-19 COMPLIANT BUSINESS PARTNER			
	Prominently display your COVID Compliant Business Partner Window Sign (if a partner)	✓	✓
	Adhere to direction/guidance released by County Health Officer	✓	✓
WORKPLACE CONTROLS FOR SAFETY & HEALTH			
	Adhere to cleaning and disinfecting procedures in accordance with governing authorities and/or best practices	✓	✓
	Implement clear plan for entering and exiting facility	Optional	Optional
	Provide necessary PPE for Patrons and Staff	✓	✓
	Require Face Covers for All Patrons and Staff	✓	✓
	Marked Flows to Direct Social Distancing in Lines	Recommended	Recommended
	Temperature checks all entries		
	Install safeguards – plexiglass, directional arrows, or clearly communicated standards	Recommended	Recommended
	Install high-efficiency air filters or increase ventilation	Optional	Optional
	Market new services including Delivery, Curbside Pickup & Drive-Thru Services	Optional	Optional
	Post clean sanitation/disinfection instructions and products for shared equipment	✓	✓
	Provide Station to Wash Hands or Alcohol-based Hand Rubs (At least 60% alcohol)	Recommended	Recommended
	Provide disposable paper or plastic workstation covers to reduce contamination	Optional	Optional
	Install touchless technology at entrances, exits and check-out	Optional	Optional
SOCIAL DISTANCING			
	Ensure 6 feet distance	✓	✓
	Stagger break times or consider providing additional break room seating outside	✓	✓
	Rearrange seating areas for extra spacing	Recommended	Recommended
	Reduce Occupancy to 50% of Maximum Occupancy	✓	✓
	Establishing alternating days that reduce the total number of employees in a facility at a given time	Recommended	Recommended
	Adapt breakrooms, gathering areas and storage to support social distancing	✓	✓
	Close common areas where personnel are likely to congregate and interact	Optional	Optional
POLICY, RIGHTS, AND NOTIFICATIONS			
	Supply at Minimum a Two-Week Supply of Necessary PPE (If Obtainable)		
	Train Staff & Volunteers on new customer service standards	✓	✓
	Train Staff & Volunteers on new cleaning standards	✓	✓
	Train Staff & Volunteers how to use PPE	✓	✓
	Develop standards for product handling		
	Clearly set employee expectations, with an emphasis on making them feel secure	✓	✓
	Return to work policies	✓	✓
	Update Guest and visitor policies to reflect current COVID-19 State and Federal Guidelines	✓	✓
	Update Employee travel policies to reflect current COVID-19 State and Federal Guidelines	✓	✓
	HR policies regarding illness, support for caregivers, etc.	✓	✓
	Right to Refuse Public Entrance to Non-Compliant Persons	✓	✓

San Bernardino County Readiness and Recovery Plan

Educational Services

SAFER TOGETHER - Safety Guidelines Educational Services	Day Care	Preschool Centers	Elementary Schools	Junior High Schools	High Schools	College Campuses & Universities	After School Activities (On Campus)	Libraries	Museums	Bookstores
BECOME A SAN BERNARDINO COUNTY COVID-19 COMPLIANT BUSINESS PARTNER										
Prominently display your COVID Compliant Business Partner Window Sign (if a partner)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Adhere to direction/guidance released by County Health Officer	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WORKPLACE CONTROLS FOR SAFETY & HEALTH										
Adhere to cleaning and disinfecting procedures in accordance with governing authorities and/or best practices	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Implement clear plan for entering and exiting facility	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Provide necessary PPE for Staff, Students & Customers	Optional	Optional	Optional	Optional	Optional	Optional	Optional	✓	✓	✓
Require Face Covers for All Staff, Students, Patrons & Customers	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Marked Flows to Direct Social Distancing in Lines			✓	✓	✓	✓	✓	✓	✓	✓
Temperature checks all entries										
Install safeguards – plexiglass, directional arrows, or clearly communicated standards			Optional	Optional	Optional	Optional	Optional	✓	✓	✓
Install high-efficiency air filters or increase ventilation	Optional	Optional	Optional	Optional	Optional	Optional	Optional	Optional	Optional	Optional
Market new services including delivery and curbside pickup								Optional	Optional	Optional
Post clean sanitation/disinfection instructions and products for shared equipment	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Provide Station to Wash Hands or Alcohol-based Hand Rubs (At least 60% alcohol)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Provide disposable paper or plastic workstation covers to reduce contamination	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Install touchless technology at entrances, exits and check-out								Optional	Optional	Optional
SOCIAL DISTANCING										
Ensure 6 feet distance	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Stagger break times or consider providing additional break room seating outside	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Rearrange seating areas for extra spacing	✓	✓	✓	✓	✓	✓	✓	Optional	Optional	Optional
Reduce Occupancy to 25-33% of Maximum Occupancy								✓	✓	✓
Establishing alternating days that reduce the total number of employees in a facility at a given time								Optional	Optional	Optional
Adapt breakrooms, gathering areas and storage to support social distancing	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Close common areas where personnel are likely to congregate and interact	Recommended	Optional	Optional	Optional	Optional	Optional	Optional	Optional	Optional	Optional
POLICY, RIGHTS, AND NOTIFICATIONS										
Supply at Minimum a Two-Week Supply of Necessary PPE (If Obtainable)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Train Staff on new customer service standards	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Train employees on new cleaning standards	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Train employees how to use PPE	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Develop standards for product handling								✓	✓	✓
Clearly set staff expectations, with an emphasis on making them feel secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Return to work policies	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Update Guest and visitor policies to reflect current COVID-19 State and Federal Guidelines	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Update Employee travel policies to reflect current COVID-19 State and Federal Guidelines	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
HR policies regarding illness, support for caregivers, etc.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Right to Refuse Public Entrance to Non-Compliant Persons								✓	✓	✓

San Bernardino County Readiness and Recovery Plan

Healthcare Services

SAFER TOGETHER - Safety Guidelines Healthcare Services	Hospital/Urgent Care	Skilled Nursing Facilities	Assisted Living Facilities	Home Health Care	Optometry	Dental Facilities	Elective Outpatient Facilities	Other Outpatient Facilities
BECOME A SAN BERNARDINO COUNTY COVID-19 COMPLIANT BUSINESS PARTNER								
Prominently display your COVID Compliant Business Partner Window Sign (if a partner)	✓	✓	✓	✓	✓	✓	✓	✓
Adhere to direction/guidance released by County Health Officer	✓	✓	✓	✓	✓	✓	✓	✓
WORKPLACE CONTROLS FOR SAFETY & HEALTH								
Adhere to cleaning and disinfecting procedures in accordance with governing authorities and/or best practices	✓	✓	✓	✓	✓	✓	✓	✓
Implement clear plan for entering and exiting facility	✓	✓	✓	✓	✓	✓	✓	✓
Provide necessary PPE for workers	✓	✓	✓	✓	✓	✓	✓	✓
Require Face Covers for All Customers and Staff	✓	✓	✓	✓	✓	✓	✓	✓
Marked Flows to Direct Social Distancing in Lines	✓	✓	✓	✓	✓	✓	✓	✓
Temperature checks all entries	✓	✓	✓	✓	✓	✓	✓	✓
Install safeguards – plexiglass, directional arrows, or clearly communicated standards	✓	✓	✓	✓	Recommended	Recommended	✓	✓
Install high-efficiency air filters or increase ventilation	Optional	Optional	Optional	✓	Optional	Optional	Optional	Optional
Market new services including delivery and curbside pickup	✓	✓	✓	✓	✓	✓	✓	✓
Post clean sanitation/disinfection instructions and products for shared equipment	✓	✓	✓	✓	✓	✓	✓	✓
Provide Station to Wash Hands or Alcohol-based Hand Rubs (At least 60% alcohol)	✓	✓	✓	✓	✓	✓	✓	✓
Provide disposable paper or plastic workstation covers to reduce contamination	Optional	Optional	Optional	✓	Optional	Optional	Optional	Optional
Install touchless technology at entrances, exits and check-out	Optional	Optional	Optional	✓	Optional	Optional	Optional	Optional
SOCIAL DISTANCING								
Ensure 6 feet distance	✓	✓	✓	✓	✓	✓	✓	✓
Stagger break times or consider providing additional break room seating outside	✓	✓	✓	✓	✓	✓	✓	✓
Rearrange seating areas for extra spacing	✓	✓	✓	✓	✓	✓	✓	✓
Reduce Occupancy to 25-33% of Maximum Occupancy	✓	✓	✓	Optional	Optional	Optional	Optional	Optional
Establishing alternating days that reduce the total number of employees in a facility at a given time	✓	✓	✓	✓	✓	✓	✓	✓
Adapt breakrooms, gathering areas and storage to support social distancing	✓	✓	✓	✓	✓	✓	✓	✓
Close common areas where personnel are likely to congregate and interact	Optional	Optional	Optional	✓	Optional	Optional	Optional	Optional
POLICY, RIGHTS, AND NOTIFICATIONS								
Supply at Minimum a Two-Week Supply of Necessary PPE (If Obtainable)	✓	✓	✓	✓	✓	✓	✓	✓
Train employees on new customer service standards	✓	✓	✓	✓	✓	✓	✓	✓
Train employees on new cleaning standards	✓	✓	✓	✓	✓	✓	✓	✓
Train employees how to use PPE	✓	✓	✓	✓	✓	✓	✓	✓
Develop standards for product handling, including how it will be turned over to customers upon purchase	✓	✓	✓	✓	✓	✓	✓	✓
Clearly set employee expectations, with an emphasis on making them feel secure	✓	✓	✓	✓	✓	✓	✓	✓
Return to work policies	✓	✓	✓	✓	✓	✓	✓	✓
Update Guest and visitor policies to reflect current COVID-19 State and Federal Guidelines	✓	✓	✓	✓	✓	✓	✓	✓
Update Employee travel policies to reflect current COVID-19 State and Federal Guidelines	✓	✓	✓	✓	✓	✓	✓	✓
HR policies regarding illness, support for caregivers, etc.	✓	✓	✓	✓	✓	✓	✓	✓
Right to Refuse Public Entrance to Non-Compliant Persons	✓	✓	✓	✓	✓	✓	✓	✓

San Bernardino County Readiness and Recovery Plan

Hospitality & Entertainment

SAFER TOGETHER - Safety Guidelines Hospitality & Entertainment	Lodging		Recreation										Food & Beverage			Other			
	Hotel and Motels	Short Term Rentals	Sporting Events	Golf Courses	Theaters	Ski Resorts	Grooming Salons/Tattoo and Massage Parlors	Zoos/Animal Exhibits	Fitness Centers and Activities	Pool/Aquatic Facilities	Casinos	Restaurants	Bars	Catering Facilities	Adult Entertainment	Car Wash	Dog Groomers	Gaming Facilities	
BECOME A SAN BERNARDINO COUNTY COVID-19 COMPLIANT BUSINESS PARTNER																			
Prominently display your COVID Compliant Business Partner Window Sign (if a partner)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Adhere to direction/guidance released by County Health Officer	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
WORKPLACE CONTROLS FOR SAFETY & HEALTH																			
Adhere to cleaning and disinfecting procedures in accordance with governing authorities and/or best practices	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Implement clear plan for entering and exiting facility	✓	Optional	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Provide necessary PPE for workers	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Require Face Covers for All Customers and Staff	✓	Optional	Optional	Optional	✓	Optional	✓	Optional	Optional	Optional	Optional	Optional	Optional	✓	✓	✓	✓	✓	
Marked Flows to Direct Social Distancing in Lines	✓	Optional	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Temperature checks all entries					✓	Optional	Optional	Optional	✓	✓				Optional	Optional	Optional	✓	✓	
Install safeguards – plexiglass, directional arrows, clearly communicated standards	Optional	Optional	Optional	Optional	✓	Optional	Optional	Optional	✓	✓	Optional	Recommended	Recommended	Optional	Optional	Optional	Optional	✓	
Install high-efficiency air filters or increase ventilation			✓		✓		Recommended		✓	✓				Recommended				✓	
Market new services including delivery and curbside pickup											✓	✓	✓					✓	
Post clean sanitation/disinfection instructions and products for shared equipment	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Provide Station to Wash Hands or Alcohol-based Hand Rubs (At least 60% alcohol)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Provide disposable paper or plastic workstation covers to reduce contamination	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Install touchless technology at entrances, exits and check-out	Optional	Optional	Optional	Optional	Optional	Optional	Optional	Optional	Optional	Recommended	Optional	Optional		Optional	Optional	Optional	Optional	Optional	
SOCIAL DISTANCING																			
Ensure 6 feet distance	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Stagger break times or consider providing additional break room seating outside	Optional	Optional	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Rearrange seating areas for extra spacing	Optional	Optional	✓	Optional	✓	Optional	✓	Optional	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Reduce Occupancy to 25-33% of Maximum Occupancy	✓		✓	Optional	✓	Optional	✓	Optional	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Establishing alternating days that reduce the total number of employees in a facility at a given time																			
Adapt breakrooms, gathering areas and storage to support social distancing	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Close common areas where personnel are likely to congregate and interact	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended	
POLICY, RIGHTS, AND NOTIFICATIONS																			
Supply at Minimum a Two-Week Supply of Necessary PPE (if Obtainable)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Train employees on new customer service standards	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Train employees on new cleaning standards	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Train employees how to use PPE	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Develop standards for product handling, including how it will be turned over to customers upon purchase	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Clearly set employee expectations, with an emphasis on making them feel secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Return to work policies	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Update Guest and visitor policies to reflect current COVID-19 State and Federal Guidelines	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Update Employee travel policies to reflect current COVID-19 State and Federal Guidelines	✓	✓	✓	✓	✓	✓	✓	✓	Optional	Optional	✓	✓	✓	✓	✓	✓	✓	✓	
HR policies regarding illness, support for caregivers, etc.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Right to Refuse Public Entrance to Non-Compliant Persons	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	

San Bernardino County Readiness and Recovery Plan

Retail

SAFER TOGETHER - Safety Guidelines Retail	Clothing Stores	Grocery Stores	Auto Centers	Hardware Stores	Convenient Stores	Gas Stations	Electronics Stores
	BECOME A SAN BERNARDINO COUNTY COVID-19 COMPLIANT BUSINESS PARTNER						
Prominently display your COVID Compliant Business Partner Window Sign (if a partner)	✓	✓	✓	✓	✓	✓	✓
Adhere to direction/guidance released by County Health Officer	✓	✓	✓	✓	✓	✓	✓
WORKPLACE CONTROLS FOR SAFETY & HEALTH							
Adhere to cleaning and disinfecting procedures in accordance with governing authorities and/or best practices	✓	✓	✓	✓	✓	✓	✓
Implement clear plan for entering and exiting facility	✓	✓	✓	✓	✓	✓	✓
Provide necessary PPE for workers	✓	✓	✓	✓	✓	✓	✓
Require Face Covers for All Customers and Staff	✓	✓	✓	✓	✓	✓	✓
Marked Flows to Direct Social Distancing in Lines	✓	✓	✓	✓	✓	✓	✓
Temperature checks all entries							
Install safeguards – plexiglass, directional arrows, or clearly communicated standards	✓	✓	✓	✓	✓	✓	✓
Install high-efficiency air filters or increase ventilation	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended
Market new services including delivery and curbside pickup	Optional	Optional	Optional	Optional			Optional
Post clean sanitation/disinfection instructions and products for shared equipment	✓	✓	✓	✓	✓	✓	✓
Provide Station to Wash Hands or Alcohol-based Hand Rubs (At least 60% alcohol)	✓	✓	✓	✓	✓	✓	✓
Provide disposable paper or plastic workstation covers to reduce contamination	Optional	Optional	Optional	Optional			Optional
Install touchless technology at entrances, exits and check-out	Optional	Optional	Optional	Optional	Optional	Optional	Optional
SOCIAL DISTANCING							
Ensure 6 feet distance	✓	✓	✓	✓	✓	✓	✓
Stagger break times or consider providing additional break room seating outside	✓	✓	✓	✓	✓	✓	✓
Rearrange seating areas for extra spacing	✓	✓	✓	✓	✓	✓	✓
Reduce Occupancy to 25-33% of Maximum Occupancy	✓	✓	✓	✓	✓	✓	✓
Establishing alternating days that reduce the total number of employees in a facility at a given time	Optional	Optional	Optional	Optional	Optional	Optional	Optional
Adapt breakrooms, gathering areas and storage to support social distancing	✓	✓	✓	✓			✓
Close common areas where personnel are likely to congregate and interact	Optional	Optional	Optional	Optional	Optional	Optional	Optional
POLICY, RIGHTS, AND NOTIFICATIONS							
Supply at Minimum a Two-Week Supply of Necessary PPE (if Obtainable)	✓	✓	✓	✓	✓	✓	✓
Train employees on new customer service standards	✓	✓	✓	✓	✓	✓	✓
Train employees on new cleaning standards	✓	✓	✓	✓	✓	✓	✓
Train employees how to use PPE	✓	✓	✓	✓	✓	✓	✓
Develop standards for product handling, including how it will be turned over to customers upon purchase	✓	✓	✓	✓	✓	✓	✓
Clearly set employee expectations, with an emphasis on making them feel secure	✓	✓	✓	✓	✓	✓	✓
Return to work policies	✓	✓	✓	✓	✓	✓	✓
Update Guest and visitor policies to reflect current COVID-19 State and Federal Guidelines	✓	✓	✓	✓	✓	✓	✓
Update Employee travel policies to reflect current COVID-19 State and Federal Guidelines					✓	✓	
HR policies regarding illness, support for caregivers, etc.	✓	✓	✓	✓	✓	✓	✓
Right to Refuse Public Entrance to Non-Compliant Persons	✓	✓	✓	✓	✓	✓	✓

San Bernardino County Readiness and Recovery Plan

Transportation & Warehouse

SAFER TOGETHER - Safety Guidelines Transportation & Warehouse		Delivery Services	Shipment Providers	General Warehouse	Ride Sharing Companies	Airports	Busing Services
BECOME A SAN BERNARDINO COUNTY COVID-19 COMPLIANT BUSINESS PARTNER							
	Prominently display your COVID Compliant Business Partner Window Sign (if a partner)	✓	✓	✓	✓	✓	✓
	Adhere to direction/guidance released by County Health Officer	✓	✓	✓	✓	✓	✓
WORKPLACE CONTROLS FOR SAFETY & HEALTH							
	Adhere to cleaning and disinfecting procedures in accordance with governing authorities and/or best practices	✓	✓	✓	✓	✓	✓
	Implement clear plan for entering and exiting facility		✓	✓		✓	✓
	Provide necessary PPE for workers	✓	✓	✓		✓	✓
	Require Face Covers for All Customers and Staff	✓	✓	✓	✓	✓	✓
	Marked Flows to Direct Social Distancing in Lines		Optional	Optional		✓	
	Temperature checks all entries						
	Install safeguards – plexiglass, directional arrows, or clearly communicated standards				✓	✓	
	Install high-efficiency air filters or increase ventilation		Recommended	Recommended		✓	Recommended
	Market new services including delivery and curbside pickup	✓					
	Post clean sanitation/disinfection instructions and products for shared equipment	✓	✓	✓		✓	✓
	Provide Station to Wash Hands or Alcohol-based Hand Rubs (At least 60% alcohol)	✓	✓	✓		✓	✓
	Provide disposable paper or plastic workstation covers to reduce contamination					✓	
	Install touchless technology at entrances, exits and check-out	Optional	Optional	Optional		✓	Optional
SOCIAL DISTANCING							
	Ensure 6 feet distance	✓	✓	✓		✓	✓
	Stagger break times or consider providing additional break room seating outside	✓	✓	✓	✓	✓	✓
	Rearrange seating areas for extra spacing					✓	✓
	Reduce Occupancy to 25-33% of Maximum Occupancy						✓
	Establishing alternating days that reduce the total number of employees in a facility at a given time						
	Adapt breakrooms, gathering areas and storage to support social distancing		✓	✓		✓	
	Close common areas where personnel are likely to congregate and interact		✓	✓		✓	
POLICY, RIGHTS, AND NOTIFICATIONS							
	Supply at Minimum a Two-Week Supply of Necessary PPE (If Obtainable)	✓	✓	✓		✓	✓
	Train employees on new customer service standards	✓	✓	✓	✓	✓	✓
	Train employees on new cleaning standards	✓	✓	✓	✓	✓	✓
	Train employees how to use PPE	✓	✓	✓	✓	✓	✓
	Develop standards for product handling, including how it will be turned over to customers upon purchase	✓	✓	✓	✓	✓	✓
	Clearly set employee expectations, with an emphasis on making them feel secure	✓	✓	✓	✓	✓	✓
	Return to work policies	✓	✓	✓	✓	✓	✓
	Update Guest and visitor policies to reflect current COVID-19 State and Federal Guidelines	✓	✓	✓	✓	✓	✓
	Update Employee travel policies to reflect current COVID-19 State and Federal Guidelines	✓	✓	✓	✓	✓	✓
	HR policies regarding illness, support for caregivers, etc.	✓	✓	✓	✓	✓	✓
	Right to Refuse Public Entrance to Non-Compliant Persons	✓	✓	✓	✓	✓	✓